

**3.5M ELEMENTARY/MIDDLE SCHOOL/TUCKER FIELD
BUILDING COMMITTEE
MINUTES**

A meeting of the Building Committee held on Wednesday, February 22, 2006, at the Cumberland Administrative Building, 2602 Mendon Road, was called to order by Chairman Earl Wood at 5:30 PM, with the following present:

Earl Wood, Chair; Thomas Bruce, James Hamel, Mark Lindgren, Donna Morelle

Also Attending: George Drapeaux, Marilyn Hilton, Richard Hilton, Craig Showstead

Absent: Maureen H. Aveno, Eugene Sartini

I. Discussion of Future Projects

A. Review and Approval of RFP - Mr. Bruce introduced Mr. Douglass from the Douglass Group, who had assisted with the RFP for CHS2010. Mr. Douglass presented a draft copy of an RFP which was reviewed. He explained that spaces give costs outside of construction costs and asked if any thought had been given to equipment to be reused or purchased as new. The Superintendent felt for the most part equipment would be reused. Mr. Wood explained that the cafeteria at Cumberland Hill would be a bump out. Ashton would be an addition housing the nurses station and an all purpose room. Mr. Drapeaux stated they were looking for a gym and

multi-purpose area. They don't need a stage, but it would be an assembly area for approximately 350 students. Mr. Douglass asked where it would be attached and Mr. Drapeaux thought it was the back or off one of the wings. Mr. Wood explained the current nurses station could be used as the access to the addition. Mr. Hilton stated they don't need full court for an elementary gym and the floor doesn't need to be wood. Mr. Showstead expressed concern for the fire alarm modifications and Mr. Douglass explained it would be a wing so they would need a two hour fire door and it would have easy egress. The nurses suite would have two holding rooms, an office area and a separate bathroom to meet the new health standard and Department of Education regulations.

The Superintendent explained the library at Cumberland Hill would be demolished and the plans would change the library to a media center for consistency to support print and technology resources. They are looking for an age appropriate multi-media center. Mr. Douglass explained they could do a lump sum bid and work only by specs so there would be a lot of change orders, but if an architect went out to bid, it wouldn't be until September. They could do a design build proposal then hire a contractor who hires the architect. Mr. Lindgren felt some of the renovations could be done over the summer which then might be disruptive at the beginning of the school year for two or three weeks. Mr. Hilton felt the library and office at Cumberland Hill would be an open shell so demo and patch could be done. Mr. Douglass asked how the cafeteria operated and it was

explained it is a warm and prep kitchen only.

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Mr. Hilton stated they are looking at 170 occupancy since they are not supposed to have more than three lunch periods at the elementary level. It was thought to have two bid packages. Mr. Hilton stressed the need to get a contractor on board and get materials ordered. The following schedule was discussed:

February 27 Ad due at newspaper

March 2 Newspaper Ad & specs available

March 9 Bidders conference

March 24 Bids due and opened

March 24-29 Evaluation & interviews of vendors

March 29 Building Committee Final Decision

TBA Special School Committee meeting

April 5 Town Council Meeting

Mr. Bruce explained he would be away during part of March but would have a resolution prepared. Mr. Douglass will re-work the weighted criteria from CHS2010 to be appropriate for this RFP. The March 22nd meeting can be canceled.

II. Payment of Bills - On a motion by Mr. Lindgren, and a second by

Mr. Hamel, it was VOTED 5-0 TO APPROVE payment to Edwards & Kelcey in the amount of \$1,763.86 for 72% completion. Mr. Hilton has a call in to Herb Ule to follow up on the color panels and he will also ask about the contract. It was noted that Edwards & Kelcey will be available for project monitoring.

III. New Business - None.

IV. Old Business

A. Tucker Field - Mr. Hamel reported he has an estimate from Ryan Elector for \$1,750 for the press box switch, contact and heat. He is waiting on Eastland Electric. He reported he looked at Big Blue with Mr. Joyal and Mr. Showstead and they came up with a figure of \$10,000-\$12,000 to renovate.

B. Community Investment - Mr. Bruce reported he had some interest from a bank for advertising at Tucker Field and wondered if that would be appropriate at the new concession stand. Discussion ensued regarding possibilities of corporate sponsors. It was agreed a packet of information could be put together to present to companies for possible support.

V. Review and Approval of January 25; February 8, 2006 Minutes - On a motion by Mr. Bruce, and a second by Mr. Lindgren, it was VOTED 5-0 TO APPROVE the minutes.

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**On a motion by Mr. Lindgren, and a second by Mr. Hamel, it was
VOTED 5-0 TO APPROVE adjourning the meeting at 6:48 p.m.**

Respectfully submitted,

Shirley Harris

Recording Secretary

Approved March 8, 2006